ADDITIONAL SEMESTER HOUR REQUEST

Maximum Full-Time Course Load: 18 semester hours (whether credit or non-credit)

Pending the minimum cumulative GPA of 2.50 may take additional semester hours, ordinarily not to exceed a maximum of 22 semester hours.

IMPORTANT FINANCIAL INFORMATION:

1. Students whose program plans allow additional semester hours are not charged for those hours as defined in the program plan. Students should consult their program plans and faculty advisors as needed.

2. All other students are responsible for payment of additional tuition for any semester hours in excess of 18. See the website or consult the Office of Student Accounts for information on tuition rates.

Name: _____ _____ _____ _____
Last **First** **Middle** **Date**

Student ID #: _____

Address: _____ _____ _____ _____
Apt #; Number & Street **City** **State** **Zip**

Reason for Request: _____ **Total Credit Hours for the Semester**: _____

I, the student, understand and agree to all terms listed above. _____ _____
Studentôs Signature **Date**

APPROVAL:

_____ _____
Date

also required:

_____ _____
Date

FOR REGISTRARôS OFFICE USE ONLY:

Processed by: _____ Date: _____

addtl.hours.request
Office of the Registrar
11/2017